



**MALAYSIA SUSTAINABLE PALM OIL (MSPO)  
SUMMARY REPORT**

<b>PROJECT NO.</b>	MY-04915		
<b>CLIENT:</b>	Pamol (Estates) Sabah Sdn. Bhd. - (Pamol (Sabah) Palm Oil Mill)		
<b>COMPANY REGISTRATION NO.:</b>	27409-H		
<b>NO. OF MILL:</b>	01 ( <b>Group Certification</b> )	<b>NO. OF SITES:</b>	07
<b>MILL CAPACITY:</b>	51 MT/Hr	<b>TOTAL AREA:</b>	15,294.78 HA
<b>ADDRESS:</b>	<u>Mill Address:</u> KM 122, Jalan Sandakan- Telupid, P.O. Box 203, 90702, Sandakan, Sabah, Malaysia <u>Regional Headquarters (HQ) Address:</u> Plantation Division (Sabah) Sandakan Regional Office Mile 45, Sandakan/Telupid Road W.D.T. No: 164, 9009 Sandakan, Sabah, Malaysia	<b>TEL:</b> <b>Fax:</b>	+6089 – 509 101 / 102 (Regional HQ) +6089 515 639 (POM) +6089 509 100 / 565 142 (Regional HQ) +6089 515 975 (POM)
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<b>AUDIT SCOPE:</b>	Cultivation of MSPO Certified Oil Palm products (FFB); Production of Crude Palm Oil (CPO) and Palm Kernel (PK); and implemented based on MS2530 (Part 3 and Part 4).		
<b>SUPPLY CHAIN MODULES:</b>	<b>Mass Balance</b>		
<b>CERTIFICATE NO:</b>			
<b>DATE OF ISSUE:</b>		<b>DATE OF EXPIRY:</b>	
<b>STANDARD:</b>	<b>MS2530-3:2013 Part 3: General principles for oil palm plantations and organized smallholders</b> <b>MS2530-4:2013 Part 4: General principles for palm oil mills</b>		
<b>DATE OF LAST REPORT UPDATE:</b>	06 November 2017		

**TABLE OF CONTENTS**

1. INTRODUCTION ..... 3

2. AUDIT SCOPE ..... 9

3. CHANGES TO SCOPE OF CERTIFICATION, COMPANY DETAIL OR CONTACT DETAIL ..... 10

4. CURRENT CERTIFICATION ..... 10

5. ASSESSMENT METHOD AND AUDIT PROGRAMME ..... 10

6. SITE SAMPLING METHODOLOGY (FOR GROUP CERTIFICATION, OUTSOURCING) ..... 10

7. AUDIT SUMMARY AND RECOMMENDATION ..... 11

8. STAKEHOLDERS CONTACTED ..... 11

9. ASSESSMENT FINDINGS ..... 11

END OF REPORT ..... 21

## BASIC EVALUATION INFORMATION

### Audit History:

Audit:	Date:	Audit Team	
<b>Stage II Audit</b>	06 – 10 November 2017	Lead Auditor	Mohd Saifuddin Rozlan
		Auditor 1	Muhamad Iqbal Jailan
		Auditor 2	Abdullah Din
		Auditor 3	James S H Ong
<b>Surveillance 1</b>		Lead Auditor	
		Auditor 1	
		Auditor 2	
<b>Surveillance 2</b>		Lead Auditor	
		Auditor 1	
		Auditor 2	
<b>Surveillance 3</b>		Lead Auditor	
		Auditor 1	
		Auditor 2	
<b>Surveillance 4</b>		Lead Auditor	
		Auditor 1	
		Auditor 2	

### Review:

<b>Clients Review:</b>		<b>Date:</b>	
<b>MSPO Panel Reviewer:</b>		<b>Date:</b>	
<b>SGS Peer Reviewer:</b>		<b>Date:</b>	
<b>SGS Technical Reviewer:</b>		<b>Date:</b>	
<b>Report approved by:</b>		<b>Date:</b>	
<b>Certification approved by:</b>		<b>Date:</b>	
<b>Database logged by:</b>		<b>Date:</b>	

## 1. INTRODUCTION

This report presents the results of the certification evaluation at **Pamol (Estates) Sabah Sdn Bhd** in **KM122, Jalan Sandakan-Telupid, P.O. Box 203, 90702, Sandakan, Sabah, Malaysia** on **06- 10 November 2017** by SGS (M) Sdn

Bhd. The purpose was to assess the operations of **Pamol (Estates) Sabah Sdn Bhd** against the requirements of the Malaysia Sustainable Palm Oil (MSPO) certifications.

IOI Corporation Berhad listed on the Main Market of Bursa Malaysia Securities Berhad, is a leading global integrated and sustainable palm oil player. Employing more than 30,000 people in 15 countries, it is a fully integrated company that undertakes the plantation and resource-based manufacturing businesses. Its plantation business covers Malaysia and Indonesia with a land bank of more than 230,000 hectares, making it one of the largest plantation owners in the industry. Its downstream resource-based manufacturing business includes refining of palm oil as well as manufacturing of oleochemical and specialty oils and fats, with strong presence in Asia, Europe and USA.

IOI Plantation Berhad has 90 estates and the total oil planted area as at the end of the financial year under review stood at 179,271 hectares. Approximately 64% of the IOI's oil palm plantation holdings are in East Malaysia, 24% in Peninsular Malaysia and the remaining 12% in Indonesia. Pamol (Estates) Sabah Sdn Bhd is one of subsidiary in IOI Plantation in Sabah Division located at Sandakan, Sabah, Malaysia.

IOI Plantation produce are principally processed by its 15 palm oil mills with an annual milling capacity of approximately 4,750,000 tonnes of fresh fruit bunches (FFB).

Over the years, IOI Plantation has been able to sustain as one of the most cost-efficient procedures in the industry due to management's emphasis on continuous improvement in efficiency and productivity of its operations. Achievement in productivity are the result of years of concerted effort and commitment to good plantation management practices.

### **1.1. Location Map of the Production Unit**

Pamol Estates (Sabah) Sdn Bhd consists of 1 Palm Oil Mill (Pamol Palm Oil Mill) and 7 supplying estates namely Ulu Estate, Bayok Estate, Rungus Estate, Tindakon Estate, Nangoh Estate, Meliau Estate and Sugut Estate. For 2017's Main Assessment, Ulu Estate, Bayok Estate and Rungus Estate have been selected for assessment.

Maps of Ulu Estate, Bayok Estate and Rungus Estate are available in the next page.

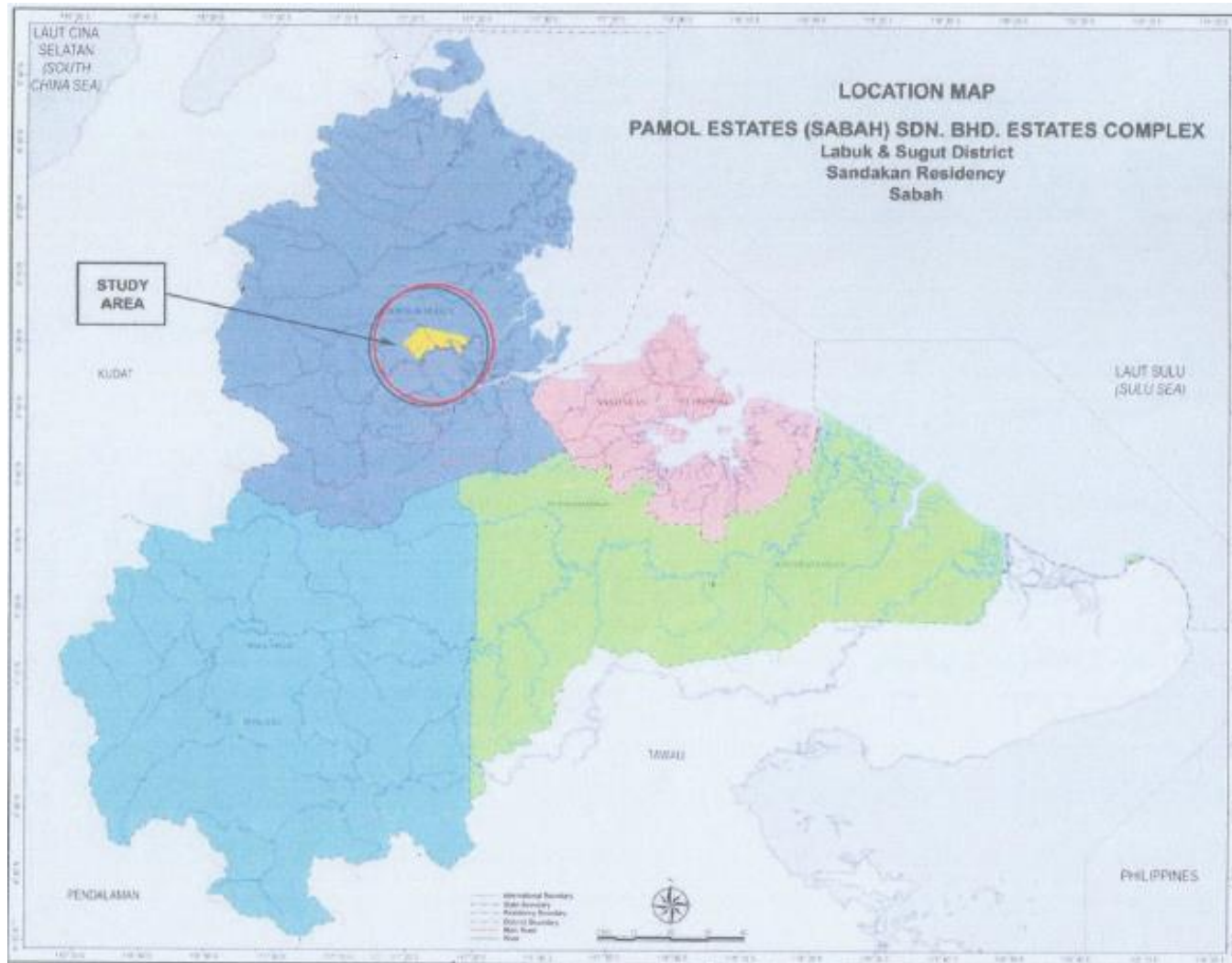


Figure 1: Location of Pamol Estates (Sabah) Sdn Bhd

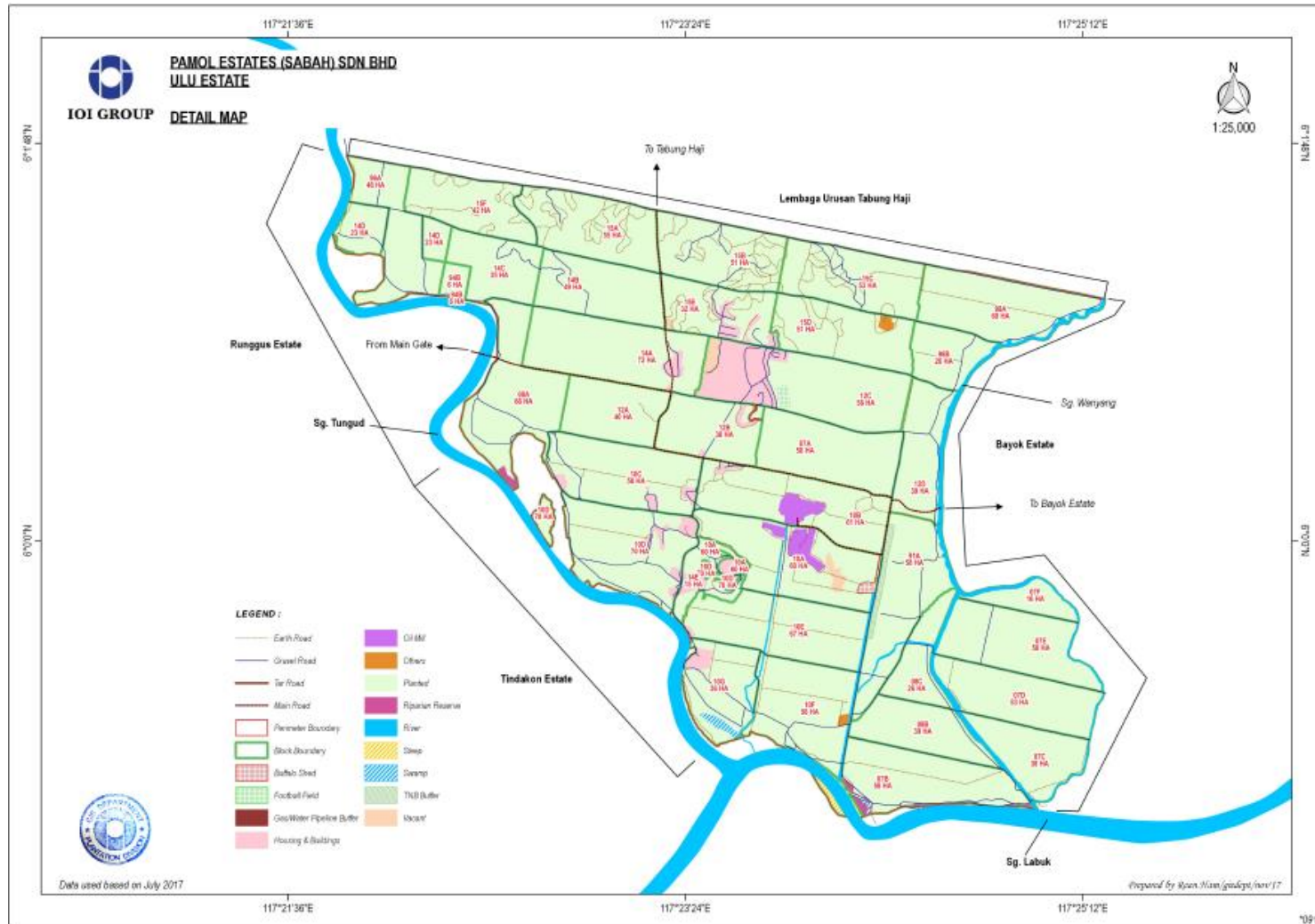


Figure 2: Ulu Estate Field Map

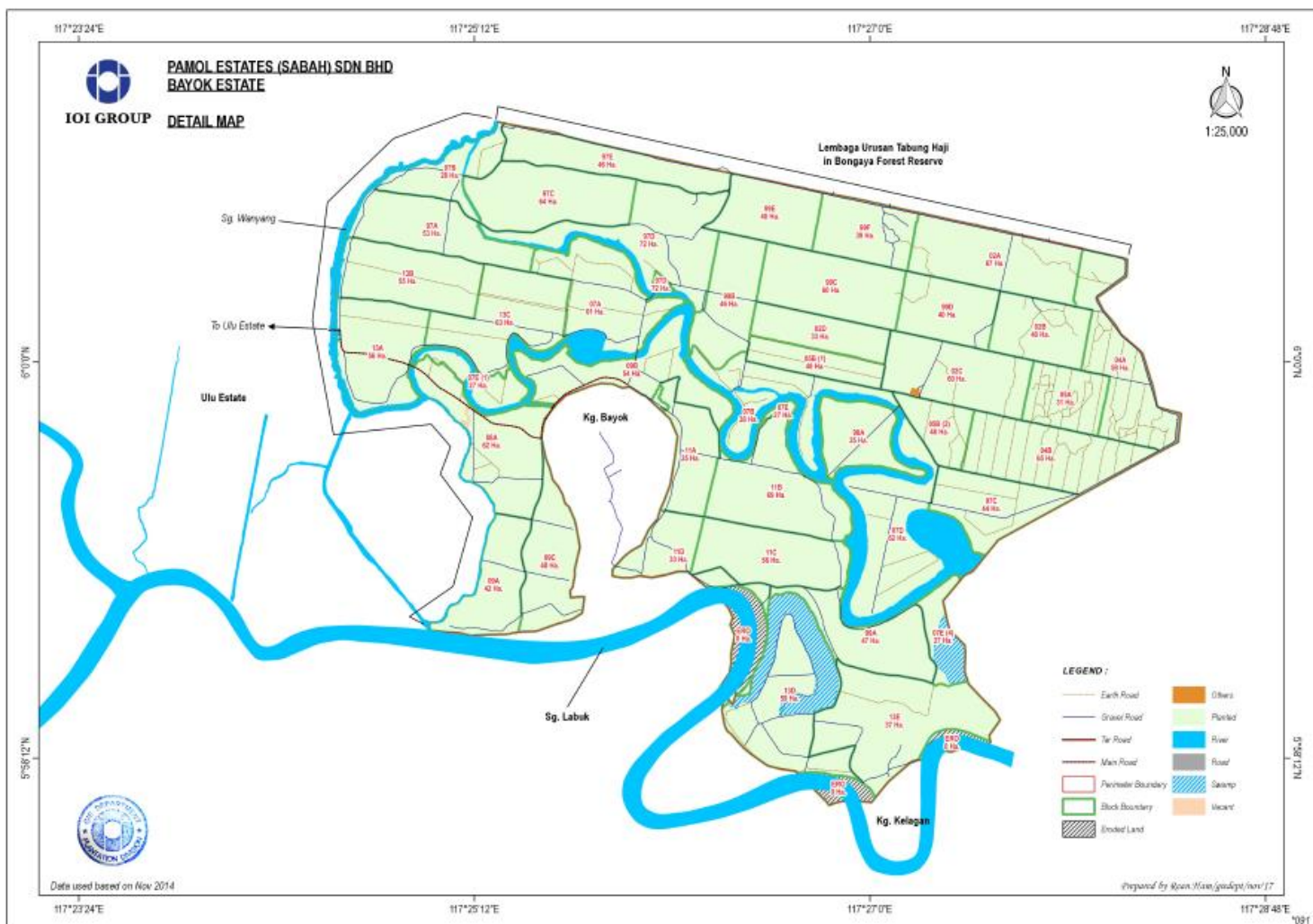


Figure 3: Bayok Estate Field Map



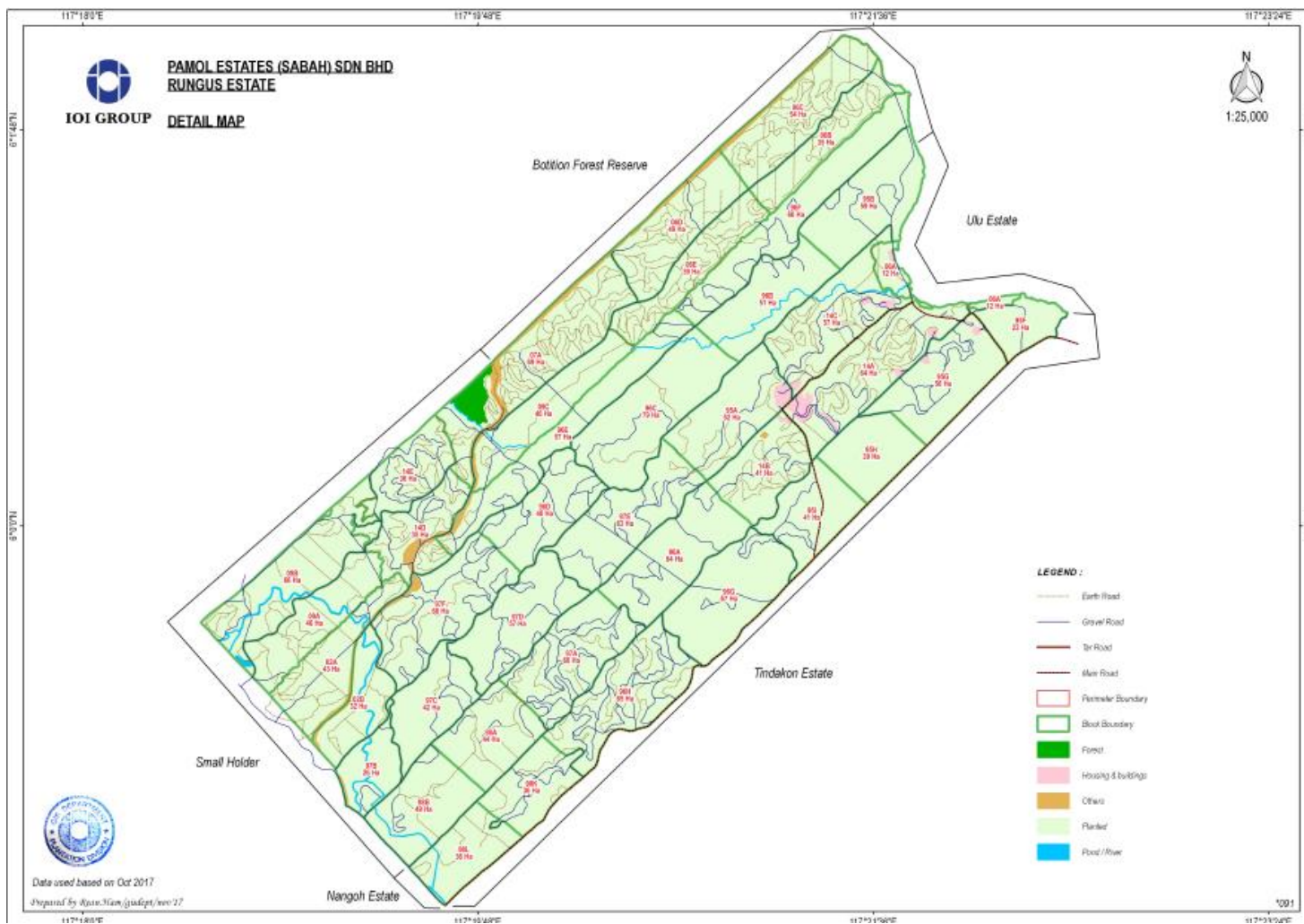


Figure 4: Rungus Estate Field Map





**Table 1: Information of Production Unit Being Evaluated**

Estate	Location Address	Geo-Coordinate (GPS)	
		Long.:	Lat.:
Ulu Estate	Mile 122, Sandakan / Telupid Road, P.O Box 203, 90702, Sandakan, Sabah, Malaysia.	N 06° 0' 19.76"	E117° 23' 44.70"
Bayok Estate	Mile 122, Sandakan / Telupid Road, P.O Box 203, 90702, Sandakan, Sabah, Malaysia.	N 05° 59' 46.50"	E117° 26' 27.74"
Rungus Estate	Mile 122, Sandakan / Telupid Road, P.O Box 203, 90702, Sandakan, Sabah, Malaysia.	N 05° 59' 59.82"	E117° 20' 33.04"

**Table 2: Supply Base Area Statement**

Area Statement (Ha)				
Estate	Titled Area (Ha)	Planted (Ha)	Conservation / HCV (Ha)	Others (Ha)
Meliau	2,998.65	2,677	325.81	142.53
Nangoh	2,279.35	1,860	91.97	116.69
Tindakon	1,579.35	1954	64.28	94.33
Rungus	2,598.22	1972	81.97	109.9
Ulu	1,836.93	1,680	94.64	119.36
Bayok	2,209.93	1,874	253.51	53.91
Sugut	1,792.35	1506	110.58	147.4
<b>TOTAL</b>	<b>15,348.38</b>	<b>13,523</b>	<b>1,022.76</b>	<b>784.12</b>

**Table 3: Information of Palm Oil Mill Being Evaluated**

Mill Name	Location Address	Geo-Coordinate (GPS)		Mill Capacity (MT/Hr)	*Annual CPO Produced (MT)
		Long.:	Lat.:		
Pamol Palm Oil Mill	Mile 122, Sandakan / Telupid Road, P.O Box 203, 90702, Sandakan, Sabah, Malaysia.	N 06° 0' 8.75"	E117° 23' 54.20"	51 MT/Hr	53,998.213 MT (July 2016 – June 2017)

\*estimated volume of CPO produced based on previous Financial Year performance.

## 2. AUDIT SCOPE

The scope of this assessment is the following operations of **Pamol (Estates) Sabah Sdn Bhd** in **KM 122, Jalan Sandakan-Telupid, P.O. Box 203, 90702, Sandakan, Sabah, Malaysia**:

(Cultivation of MSPO Certified Oil Palm products (FFB); Production of Crude Palm Oil (CPO) and Palm Kernel (PK); and implemented based on MS2530 (Part 3 and Part 4).)

### 3. CHANGES TO SCOPE OF CERTIFICATION, COMPANY DETAIL OR CONTACT DETAIL

<b>Changes</b>
No changes.

### 4. CURRENT CERTIFICATION

Currently **Pamol (Estates\_ Sabah Sdn Bhd** are being certified to other certification schemes as below:

<b>Current Certification</b> <i>(Please tick the certification you are currently certified)</i>			
<input type="checkbox"/>	ISO 9001	<input type="checkbox"/>	HACCP
<input type="checkbox"/>	EMS 14001	<input checked="" type="checkbox"/>	RSPO
<input type="checkbox"/>	OHSAS 18001	<input checked="" type="checkbox"/>	ISCC
<input type="checkbox"/>	ISO 22001	<input type="checkbox"/>	GMP Plus
<input type="checkbox"/>	HALAL	<input type="checkbox"/>	KOSHER
<input type="checkbox"/>	Co-GAP	<input type="checkbox"/>	None / Others:

### 5. ASSESSMENT METHOD AND AUDIT PROGRAMME

The assessment was conducted in **05** audit days and involving **03 Estates & 1 Mill** of **Pamol (Estates) Sabah Sdn Bhd**. The audit covers documentation review, internal procedures, management system, field inspection as well as identification of any significant issues for both environment or social issues.

A sample of stakeholders was consulted during the assessment to get their feedback on the management doing. The 30 days of stakeholder consultation prior to the audit date as required by Malaysian Palm Oil Certification Council (MPOCC) has been fulfilled.

The assessment was conducted based on random samples and therefore nonconformities may exist which have not been identified. The methodology for objective evidence collection included physical site inspection, observation of tasks and processes, interview with workers, families and stakeholders, documentation review and monitoring data. Detailed audit programme conducted can be referred to GS0307 for this audit.

### 6. SITE SAMPLING METHODOLOGY (for group certification, outsourcing)

<b>Sampling Methodology and Rationale</b>
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### Sampling Methodology and Rationale

Sampling of the estates to be audited has been conducted in accordance to the Risk Management (MPOB/MSPO/RMP/06) documents as below:

$$S = r\sqrt{n}$$

Risk Factor: **LOW (1.0)**

$$S = 1.0 (\sqrt{7}) = 2.6458$$

**3.0 estates to be visited**

Three (3) estates out of seven (7) estates of Pamol Estates (Sabah) Sdn Bhd have been visited during the Stage 2 audit according to the formula stated in MSPO Risk Management Document.

## 7. AUDIT SUMMARY AND RECOMMENDATION

<b>A short summary of the evaluation and any issues that was hard to assess.</b>	No hard issue faced by the audit team. All documents are updated and traceable. Understanding on the implementation of Sustainability Requirements is satisfactory. Assessment has been conducted covering field inspection, interview and documentation assessment.
<b>CARs raised</b>	<b>02 Major CAR raised</b>
<b>Number of CARs closed</b>	<b>02 Major CAR closed on 05 January 2018</b>
<b>Certification Recommendation</b>	There being no Corrective Action Requests, the assessment team recommends certification of <b>Pamol (Estates) Sabah Sdn Bhd</b> 's chain of custody at <b>KM 122, Jalan Sandakan – Telupid, P.O. Box 203, 90702, Sandakan, Sabah, Malaysia</b>

## 8. STAKEHOLDERS CONTACTED

Please see **Appendix A** for the list of stakeholders contacted prior to the commencement of this audit.

## 9. ASSESSMENT FINDINGS

The specific processes, activities and functions reviewed are detailed in the Audit Planning Matrix and the Audit Plan. Details of collected evidence and audit trail of this audit are presented in the separate MSPO checklist. As outlined, objective evidence was obtained separately for each of the MSPO requirements (Indicators) for the mills and estates. The results for each indicator from each of the operational areas were evaluated to provide an assessment of conformity. A statement is provided for each of the indicators in order to support the findings of the assessment team.

There are 02 Major (**01** Major CAR; **00** Minor CAR and **00** Observation) been raised on the MSPO checklist Part 4 and **01** Major CAR; **00** Minor CAR and **05** Observation on MSPO Checklist Part 3). Details for each Corrective Action Request (CAR) and observations are given in **Appendix B** and **Appendix C**.

Major CARs has been closed within the period of 60 days after the Main assessment. Minor Non-compliances and Observations will be followed up during the next Annual Surveillance Audit which is scheduled to be conducted within the period of twelve months after the Report approval of Main Assessment.

## APPENDIX A: STAKEHOLDERS CONTACTED

Stakeholders Details	Relationship	Stakeholder's Input / Comments	Clients Feedback / Response
Mr. Umar	Groceries shop in Rungus Estate	<p>Q1: Who is the main customers?</p> <p>A1: Majority is the estates and mill workers. The shop is open for business from 5am until 9pm. They are getting almost of their basic needs here.</p> <p>Q2: When do you started? Hence what is the estates/mills requirement for you to conduct business in their compound?</p> <p>A2: The business started back in 1996. The company lend the business site and provide electricity and water supply for my shop at very reasonable rate.</p>	Noted by client
Mdm Selma & Ms Norizan	HUMANA Child Aids	<p>Q1: What is the relationship between the company and HUMANA?</p> <p>A1: HUMANA in a way is to provide educations for workers' children at age between 5 – 15 years old. There is school fee that will need to be bear by the workers, at very reasonable rate. The company provide and take care of the facilities. In additions, the electricity and water supply also provided by the company.</p> <p>Q2: Is there any awareness on the sustainability included MSPO been communicated to HUMANA?</p> <p>A2: There was a general discussion during the stakeholder meeting on the sustainability ideas and MSPO.</p>	Noted by client

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Mr. Marius	SMK Pamol	<p>Q1: How is the company contributed to the development of SMK Pamol especially for estates'/mill's workers children?</p> <p>A1: The company provided transportation for the students. The company also response on every request made by the school management (ie: donation). Water supply also from PPOM.</p> <p>Q2: How is the performance of the company workers' children at SMK Pamol?</p> <p>A2: Some of the student is showing their talent in academic and sports. Most of them are at satisfactory performance.</p>	Noted by client

## APPENDIX B: CORRECTIVE ACTION REQUEST FORM

CAR #	Indicator	CAR Detail					
		Date Recorded>	10 November 2017	Due Date>	09 February 2017	Date Closed>	05 January 2018
M01	4.6.4.1 (Part 4)	<b>Non-Conformance:</b>					
		In case of the engagement of contractors, they shall be made to understand the MSPO requirements, however the company does not provide the required documentation and information					
		<b>Objective Evidence:</b>					
		Observed the contract of contractor e.g. Hai Heng Enterprise Sdn Bhd dated on 01 July 2016 or daily permit did not mentioned any MSPO or sustainability requirement to comply with acceptance of the terms					
		<b>Close-out evidence:</b>					
		Observed the amended contract was made available to auditor dated on 05 January 2018. "Sustainable Palm Oil Policy (SPOP) was made available on the revised contract and signed by the contractor.					
M02	4.6.4.1 (Part 3)	Date Recorded>	7 <sup>th</sup> November 2017	Due Date>	6 <sup>th</sup> January 2018	Date Closed>	05 January 2018
		<b>Non-Conformance:</b>					
		The engaged contractors were not fully understood the MSPO requirements with inadequate required documentation and information.					
		<b>Objective Evidence:</b>					
		Ulu Estate (ULE) has established 'Contract Agreement' (Ref.: Cir01 Appendix 11.1) to records all contract agreement with all contractors.  Samples of agreed contract agreements verified during the audit (Agreement No.) <ul style="list-style-type: none"> <li>- ULE/17-18/001 (Perniagaan JS Enterprise)</li> <li>- ULE/17-18/003 (RNL Enterprise)</li> <li>- ULE/17-18/004 (C&amp;L Contractor)</li> <li>- ULE/17-18/006 (Lip Soon Contractor Sdn Bhd)</li> </ul>					
		The sampled contract agreement relevant document between ULE and contractor has not included relevant clause on MSPO awareness and compliance where applicable to the contractor.  The latest external stakeholder meeting/ consultation was conducted on 1 <sup>st</sup> August 2017, "Forum Kelestarian Persijilan RSPO Bersama Pihak Berkepentingan Kumpulan IOI Pamol 2017" has not discussed issues on MSPO. Evidence in attendance of the event, out of 4 contractors sampled above, only representative from JS Enterprise attended the session.					
<b>Close-out evidence:</b>							

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CAR #	Indicator	CAR Detail
		<p>IOI Sustainable Palm Oil Department and Ulu Estate have submitted relevant evidences to SGS (M) Sdn Bhd on 5<sup>th</sup> January 2018.</p> <p>Copy of letters sent by SPC office to all operating unit on new addendum of contract agreement for contractors, and acknowledged by the contractors, were reviewed. Evidences of acknowledgements of the said contractors were sighted. The addendum letters indicated the following:</p> <ul style="list-style-type: none"><li>- Sustainable Palm Oil Policy (SPOP) – MSPO, ISCC, RSPO and RSPO Next’s P&amp;C</li><li>- Sabah Labour Ordinance</li><li>- Human Rights</li><li>- Local Employee Protection through the Social Security Organization (SOCSO)</li><li>- Foreign Employee Protection through Foreign Workers Compensation Scheme (FWCS)</li><li>- Local Employee Contribution to the Employee Provident Fund (EPF)</li><li>- Minimum Wage Order</li><li>- Safety and Health Requirements</li><li>- Environmental Requirements</li><li>- Road and Transportation Requirements</li><li>- Infringement of Law</li></ul>



## APPENDIX C: OBSERVATION FORM

OBS #	Indicator	Observation Detail			
		Date Recorded>		Date Closed>	dd MMM yy
01	4.1.1.1 (Part 3)	Date Recorded>	7 <sup>th</sup> November 2017	Date Closed>	dd MMM yy
		<b>Observation:</b>			
		<p>The policy was not communicated to all level of employees. Interviews with personnel below indicates that they are not aware about MSPO certification;</p> <ul style="list-style-type: none"> <li>- Ikhwan (welder)</li> <li>- Ali Husein (general worker)</li> <li>- Sabariah (general worker)</li> <li>- Hasnidah Irman (sprayer)</li> <li>- Hasnawati (sprayer)</li> <li>- Jumasni (sprayer)</li> <li>- Nurlang (sprayer)</li> </ul> <p>Stakeholder meeting was conducted on 1<sup>st</sup> August 2017. Minute of Meeting “Forum Kelestarian Persijilan RSPO Bersama Pihak Berkepentingan Kumpulan IOI Pamol 2017” is evident. Issues discussed mainly on RSPO certification. MSPO was none of the issues raised by IOI personnel or other attendees.</p>			
		<b>Follow-up evidence:</b>			
02	4.1.1.1 (Part 3)	Date Recorded>	8 <sup>th</sup> November 2017	Date Closed>	dd MMM yy
		<b>Observation:</b>			
		<p>Bayok Estate (BYE) has established ‘Contract Agreement’ to records all contract agreement with all contractors.</p> <p>Samples of agreed contract agreements verified during the audit (Agreement No.)</p> <ul style="list-style-type: none"> <li>- BYE/17-18/001 (Syarikat Kontraktor Sumgen)</li> <li>- BYE/17-18/004 (C&amp;L Contractor)</li> <li>- BLE/17-18/005 (Yap Zai Contractor)</li> </ul> <p>The sampled contract agreement relevant document between BYE and contractor has not specifically mentioned relevant clause on MSPO awareness and compliance where applicable to the contractor.</p> <p>BYE has conducted “Training for Contractors on Sustainability Requirements” on 27<sup>th</sup> October 2017. MSPO’s Principle and it’s requirements related to contractor were discussed during the training session. Evident that representatives from Syarikat Kontraktor Sumgen, C&amp;L Contractor, Yap Zai Contractor and DY Enterprise were attended the training session.</p> <p>IOI Group has just circulated “IOI Group Company Contractors – Observance to RSPO, RSPO Next, ISCC &amp; MSPO Principles &amp; Criteria” (Ref.: IOI/SR/SPC/107/2017) to all relevant contractors, stress on the MSPO requirements where applicable to contractors that must be fulfilled by the contractors.</p>			
		<b>Follow-up evidence:</b>			
03	4.5.1.3 (Part 3)	Date Recorded>	9 <sup>th</sup> November 2017	Date Closed>	dd MMM yy
		<b>Observation:</b>			

OBS #	Indicator	Observation Detail			
		<p>Rungus's Estate's Environment Impact Assessment – Management Action Plans &amp; Continuous Improvement Plan, dated September 2017 was made available during the audit. The document contains the following:</p> <ul style="list-style-type: none"> <li>- Identification &amp; Management Plan of Waste Products</li> <li>- Identification and Management Plan for Potential Pollutants Source</li> <li>- Identification of Side-Product</li> <li>- Identification of Potential Source of GHG Emission&amp; GHG Reduction Plan</li> <li>- Identification of Integrated Pest Management</li> <li>- Identification of Impact From Replanting and Its Management Plan</li> <li>- Road Construction and Culvert Maintenance</li> <li>- Water Management</li> </ul> <p>Section 8.2 Management of Water Source indicated the Identification of Water Source, Env. Impacts, Action Plans – Monitoring – Continuous Improvement Programme, Documents to be Reviewed and Management Review.</p> <p>The section has explained the streams and riparian reserve buffer zone, hence discussed the impacts, action plans – monitoring – continuous improvement programme.</p> <p>Field visit at riparian area in Block 98L (Kimansi River) found there are evidences of slashing and herbicide spraying activities, which is against the company's documented procedures (ie: Soil Management Plan by SPO Department Sandakan Region with Reference IOI Good Agriculture – 2005 and "Garis Panduan Pengurusan Zon Penampan untuk Operasi Ladang di Sabah"). Based on the observation at the riparian area, the implementation as suggested in Section 8.2 Management of Water Source was not effectively implemented and monitored.</p> <p><b>Follow-up evidence:</b></p>			
04	4.5.5.1 (Part 3)	<b>Date Recorded&gt;</b>	9 <sup>th</sup> November 2017	<b>Date Closed&gt;</b>	dd MMM yy
<b>Observation:</b>					

OBS #	Indicator	Observation Detail			
		<p>IOI Group has established “Water Management Plan for Pamol Grouping”, dated 24<sup>th</sup> August 2017.</p> <p>a) Section 5.3 Water for Domestic Use has explained that RUE water supply is from the river. Section 8.0 Management Review for Operation Unit Rungus Estate, indicates that RUE’s water abstraction is from Tungud River.</p> <p>b) Section Quality Index (WQI) Study for River has elaborate the procedure for water quality monitoring at rivers. Water Monitoring Programme has been conducted by appointed external consultant (Kiwiheng Environmental Consultants Sdn Bhd (EPD Reg: F007).</p> <p>c) RUE documented the usage of water for its facilities (ie: housing area, office, etc). “Rungus Estate – Water Supply to Labour Quarters Year 2016-2017” was sighted. Water Usage of June 17’ recorded at 2210 m3.</p> <p>d) Section 5.2 Buffer Zone of the Streams and Rivers indicates that all the estates under Pamol Group are required to maintain buffer zones for the streams and rivers passing through the estate. The plans and commitment of maintaining tributaries of all the tributaries and rivers is reported in Internal HCV &amp; Conservation Area Assessment report, the estate’s EIA and management plans.  Section 8.0 Management Review for Operation Unit Rungus Estate, indicates that RUE has conducted patrolling along the riparian reserve.</p> <p>e) Observed riparian area at Block 98L (Kimansi River) found there are evidences of slashing and herbicide spraying activities, which is against the company’s documented procedures (Soil Management Plan by SPO Department Sandakan Region with Reference IOI Good Agriculture – 2005, Water Management Plan for Pamol Grouping, Internal HCV &amp; Conservation Areas Management Plans &amp; Continuous Improvement Programme – Rungus Estate, and “Garis Panduan Pengurusan Zon Penampan untuk Operasi Ladang di Sabah”.</p> <p>f) RUE sources water only from the surface water.</p>			
05	4.6.4.1 (Part 3)	<b>Date Recorded&gt;</b>	9 <sup>th</sup> November 2017	<b>Date Closed&gt;</b>	dd MMM yy
		<b>Observation:</b>			

OBS #	Indicator	Observation Detail
		<p>RUE has established 'Contract Agreement' to records all contract agreement with all contractors.</p> <p>Samples of agreed contract agreements verified during the audit (Agreement No.)</p> <ul style="list-style-type: none"> <li>- RUE001-17/18 (Lechuk Transport)</li> <li>- RUE002-17/18 (Fitra Usaha)</li> <li>- RUE003-17/18 (Djie Jiok Kin Enterprise)</li> </ul> <p>The sampled contract agreement relevant document between BYE and contractor has not specifically mentioned relevant clause on MSPO awareness and compliance where applicable to the contractor.</p> <p>The latest external stakeholder meeting/ consultation was conducted on 1<sup>st</sup> August 2017, "Forum Kelestarian Persijilan RSPO Bersama Pihak Berkepentingan Kumpulan IOI Pamol 2017" has not discussed issues on MSPO. Representative from Djie Jiok Kin Enterprise and,Fitra Usaha were attended the session.</p> <p>RUE has conducted "Latihan Kesedaran Sustainability Untuk Kontraktor Ladang Rungus" on 23<sup>rd</sup> October 2017. MSPO's Principle and its requirements related to contractor were discussed during the training session. Evident that representatives from Lechuk Transport and Fitra Usaha were attended the training session.</p> <p>IOI Group has just circulated "IOI Group Company Contractors – Observance to RSPO, RSPO Next, ISCC &amp; MSPO Principles &amp; Criteria" (Ref.: IOI/SR/SPC/107/2017) to all relevant contractors, stress on the MSPO requirements where applicable to contractors that must be fulfilled by the contractors.</p> <p><b>Follow-up evidence:</b></p>

**APPENDIX D: SUMMARY OF INCOMING FFB**

MAIN ASSESSMENT			
Period		Not applicable yet.	
<b>Certified FFB Received by Palm Oil Mill</b>			
Supplier Name (Estates/Smallholders)	FFB (MT/ha/year)	FFB Quantity Delivered	
		*Budgeted	Actual
<b>TOTAL</b>			
<b>Uncertified FFB Received: (Delete this if the company only Received MSPO Certified Materials)</b>			
Supplier Name (Estates/Smallholders)	FFB (MT/ha/year)	FFB Quantity Delivered	
		*Budgeted	Actual
<b>TOTAL</b>			

## APPENDIX E: SUMMARY OF PRODUCED & OUTGOING CPO

MAIN ASSESSMENT			
Period	Not applicable yet.		
<b>Total Certified FFB Processed by Palm Oil Mill</b>			
Incoming FFB (MT)	FFB Processed (MT)	OER (%)	CPO Produced (MT)
<b>Total Non-Certified FFB Processed by Palm Oil Mill (Delete this if the company only Received MSPO Certified Materials)</b>			
Incoming FFB (MT)	FFB Processed (MT)	OER (%)	CPO Produced (MT)
<b>TOTAL CPO Produced</b>			

MAIN ASSESSMENT		
Period	Not applicable yet.	
<b>Certified CPO Delivered by Palm Oil Mill</b>		
Buyers Name (Trader/Refinery/etc.)	MSPO Certificate No.	CPO Delivered (MT)
<b>TOTAL</b>		

End of Report