

GUIDELINES FOR THE TRADE



ZANZIBAR Pre-Export Verification of Conformity to Standards



This data sheet has been prepared specifically in respect of exports to Zanzibar

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1. PRODUCTS CONFORMITY ASSESSMENT

PROGRAM NAME	Pre-shipment Verification of Conformity to Standards
PROGRAM MANDATED BY	Zanzibar Bureau of Standards (ZBS)
IMPLEMENTATION DATE	17/06/2020
PROGRAM OBJECTIVE	<ul style="list-style-type: none"> • Ensure quality of products, health and safety, and environmental protection for Zanzibaris as reflected in the scope of the regulated products. • Minimize the risk of unsafe and sub-standard goods entering Zanzibar through the execution of conformity assessment activities in the country of export. This will help ensure that consumers are protected from unsafe and sub-standard goods, and that Zanzibari manufacturers are not subjected to unfair competition. • Prohibiting the entry of shoddy and counterfeit products. • Facilitate the clearance process by eliminating bottlenecks caused by the verification performed on arrival at entry points. • The guiding principle of the PVoC programme is based on Article 5 of Technical Barriers to Trade (TBT/WTO), which requires that technical requirements (i.e. Standards) applied to foreign products must also be applied to domestically manufactured products. • Establishing a quality import inspection regime that is in harmony with that of member states of the East African Community.

<p>SCOPE OF THE PROGRAM</p>	<p>PVoC is a conformity assessment process used to verify that products to be imported into Zanzibar are in conformity with applicable Zanzibar Standards or approved equivalents, and technical regulations, before shipment.</p>
<p>VERIFICATION PROCESS</p>	<p>Exporter submits to SGS the following documents:</p> <ul style="list-style-type: none"> • Request for Certification (indicating the point of entry in Zanzibar). • Proforma Invoice. • Quality Management System Certification/s. • Conformity Documents (test reports, quality certificates, analysis reports, etc.). • Final invoice (except Airfreight & courier shipments). <p>To obtain evidence that all requirements are met in the applicable standards or technical requirements, goods must undergo one or a combination of the following verification process:</p> <ul style="list-style-type: none"> • Inspection. • Laboratory testing. <ul style="list-style-type: none"> - Laboratories accredited to ISO/IEC 17025 - A Recognized Laboratory practicing good laboratory practices and approved by PVoC Service Provider. • Manufacturers' laboratory witnessed by PVoC Provider. • Factory audit. • Documentary verification. <p>After verification process is completed and results are satisfactory, exporter will have to submit the Final Invoice (<i>except for airfreight and courier shipments</i>) for the issuance of the CoC.</p>
<p>ASSESSMENT METHOD</p>	<p>Three methods are proposed to the exporters to demonstrate the compliance of their products and obtain a Certificate of Conformity (CoC)</p> <ul style="list-style-type: none"> • ROUTE A: Applicable to any goods and any trader. • ROUTE B: Recommended for frequent exporter with homogeneous products (Registration is renewable annually, subject to continual compliance). • ROUTE C: For Manufacturers.

<p>CERTIFICATE OF CONFORMITY (CoC)</p>	<p>A Certificate of Conformity (CoC) is the document issued to evidence the compliance of products to the relevant approved standards.</p> <ul style="list-style-type: none"> • This document is required for Customs clearance. • For consignments shipped to Zanzibar without CoC, importers may be issued a penalty of 15% CIF as well as payment for Destination Inspection fees. • ZBS will only grant release of such goods upon completion of inspection, testing (where applicable) and verifying conformity to the Standard. It is the seller's responsibility to ensure that shipments to Zanzibar are affected only upon issuance of a Certificate of Conformity or confirmed certification decision.
<p>NON-CONFORMITY REPORT (NCR)</p>	<p>If the reports from the verification activities such as testing or inspection show discrepancies versus the verification criteria, exporters will be informed accordingly and provided sufficient time to make the necessary corrections; if those are not or cannot be made a "NonConformity Report" (NCR) will be issued. This may imply that goods are not allowed to be shipped into Zanzibar.</p>
<p>FEES</p>	<p>Fees are payable in advance by the exporter. Fees are net of any tax, present or future, that may be applicable and are payable upon receipt of the Request of Certification (RFC).</p> <p>Fees are due regardless of whether after assessment of the goods the exporter or importer does not provide the information or document necessary for the final issuance of the CoC, or for any other reasons does proceed to the shipment of the goods.</p>
	<p>NB: Fees structure detailed in section 3.</p>

2. LISTING OF REGULATED PRODUCTS

2.1 SUBJECT TO PVOC

The following product categories are subject to the PVOC program.

Note: Product list according with East Africa Tarif Book.

GROUP I – TOYS AND SPORTS

Pr. No	Item
I-01	Toys, Inc. Video Games and other Electronic Toys, Dolls, Tricycles, Non-Electric Musical Instrument and like.
I-02	Gymnasium, Fitness and Health Related Products.
I-03	Baby Trolley and Other Related products Inc. Baby Crib, Baby Rocker.
I-04	Sports, Outdoor Games and Other Recreation Relation Related products.

GROUP II – ELECTRICAL AND ELECTRONICS

Pr. No	Item
II-01	Audio, Video Incl. (Combined Function) and Similar Electronics Appliance Inc. Musical Instruments.
II-02	Vacuum Cleaners and Water-Suction Cleaning Appliance up to a Maximum Wattage of 3500W.
II-03	Electric Irons up to Maximum Wattages of 3500W.
II-04	Spin Extractors up to a Maximum Capacity of 12 Kgs.
II-05	Dishwashers Up to a Maximum Wattage Of 3500W.
II-06	Stationary Cooking Ranges, Hobs, Ovens and Similar Appliances.
II-07	Washing machines Up to Maximum Capacity of 12Kg.
II-08	Shavers, hair Clippers, and Similar Appliances up to a Maximum Wattage of 500W.
II-09	Grills, Toasters and Similar Potable Cooking Appliances.
II-10	Floor treatment machines and Wet Scrubbing machines.
II-11	Tumble Dryers up to a Maximum Capacity of 12 Kg.
II-12	Warning plates and Similar Appliances.
II-13	Deep Fat Fryers, Frying Pans and Similar Appliances.

II-14	Kitchen Machines.
II-15	Appliances of Heating Liquids up to Maximum Wattage of 3500W.
II-16	Food waste Disposers up to Maximum Wattage of 3500W.
II-17	Blankets, Pads and Similar Flexible Heating Appliances up to a Maximum Wattage of 3500W.
II-21	Storage Water Heaters, Up to Maxim Capacity of 600 Litter& Similar Electro Thermic Appliances.
II-23	Appliances for Skin or hair Care (Inc, manicure Tools, Curling, Combs, Curling Irons, Rollers, Facial, etc.) up to a Maximum Wattage of 3500.
II-24	Refrigerating Appliances, Freezer, ice-Cream Appliances and Icemakers up to a Maxim Capacity of 50 Cu. F1.
II-25	Microwave ovens, Including Combination Microwave Ovens up to a Maximum Capacity of 60 Litters.
II-26	Clocks and Watches Incl. Wristwatches Pocket Watches and the like also Battery-Operated.
II-27	Appliances for Skin Exposure to Ultraviolet and Infrared Radiation up to a maximum Wattage of 3500W.
II-28	Sewing machines Incl. domestic and commercial excl. industrial.
II-29	Battery Charges.
II-30	Room Heaters, Space Heaters & Similar Appliance.
II-31	Ranges Hoods, up to a Maximum Wattage of 3500.
II-32	Massage Appliance up to a Maximum Wattage of 500W.
II-34	Motor-Compressor up to A Maximum Limit of 60,000 Btu/Hr.
II-35	Instantaneous water heater up to a Maximum Capacity of 600 Litres.
II-40	Electrical Heat Pumps, Air –Conditions up to a Maximum Limit of 60,000 Btu/Hr. And Dehumidifier up to a Maximum Wattage Limit of 3500W.
II-41	Pumps up to a Maximum Wattage of 12 Kw.
II-43	Closes Dryers and Towel Rails.
II-44	Ironers up to a Maximum Wattage of 3500W.
II-45	Portable heating, Tools and Similar Appliances up to a maximum Wattage of 1500W.

II-51	Stationary Circulation Pumps of Heating and service water Installation up to maximum wattage of 12Kw.
II-52	Oral Hygiene Appliances up to a Maximum wattage of 500W.
II-53	Sauna Heating Appliances.
II-54	Surface-cleaning Appliances for use Employing Liquid or Steam up to a Maximum Wattage of 3,500W.
II-55	Electrical Appliances for use with Aquariums and Garden Ponds up to a maximum Wattage of 3500W.
II-56	Projectors and Similar Appliances.
II-59	Insect Killers, Repellents and the like.
II-60	Whirlpool Baths.
II-61	Thermal-Storage Room Heaters.
II-65	Air-Cleaning, Appliance up to a Maximum Wattage of 3500 W.
II-66	Water-Bed Heaters up to a Maximum Wattage of 3500 W.
II-67	Floor Treatment and Floor Cleaning Machines for Industrial and Commercial Use.
II-69	Wet and Dry vacuum Cleaners, Including Power Brush for Industrial and commercial Use.
II-73	Fixed immersion Heaters up to maximum Wattage of 3500 W.
II-74	Portable immersion Heaters up to a Maximum Wattage of 3500 W.
II-75	Dispensing Appliances and Vending Machines.
II-77	Pedestrian Controlled Mains Operated Lawnmowers up to a Maximum Wattage of 1500 W.
II-78	Outdoor Barbecues up to a Maximum Wattage of 3500 W.
II-79	High Pressure Cleaner and Steam Cleaners up to a Maximum Wattage of 1500 W.
II-80	Fans up to Maximum Wattage of 3500 W.
II-81	Foot Warmers and Heating Mats up to maximum Wattage of 3500 W.
II-82	Amusement machine and Personnel Services Machines.
II-85	Fabric Steamers up to a Maximum Wattage of 3500 W.

II-88	Humidifiers Intended for use with heating, Ventilation, or Air-Conditional System.
11-91	Walk-Behind and Hand-Held lawn Trimmers and Lawn Edge Trimmers up to a Maximum Wattage of 1500 W.
11-94	Scissor Type Grass Shears up to a Maximum Wattage of 1500 W.
11-95	Driver for Vertically Moving Garage Doors for Residential Use up a Maximum of 3500 W.
11-96	Flexible sheet Heating Elements for Room Heating.
II-97	Driver for Rolling Shutters, Awning, Blinds and Similar Equipment up to a Maximum Wattage of 3500 W.
II-98	Humidifiers up to a Maximum Wattage of 3500 W
11-100	Hand-Held Mains-Operation Garden Blowers, Vacuums and Blower Vacuums up to a Maximum Wattage of 15000 W, Power Tools, Portable Heating Tools, Arc Welding Machines and the like.
11-101	Vaporizers up to a Maximum Wattage of 3500 W.
11-103	Drivers for Gates, Doors and Windows up to a Maximum of 3500 W.
11-105	Multifunctional Shower Cabinets.
II-126	IT Equipment Incl. Computers (Desktops & Laptops), Printers, Scanners, Hard drivers, Processors, Servers, Motherboards, Memory Sticks, Routers, Storage Media and the like.
II-127	Power Generators Incl. Alternators.
II-128	Hand-Held Moto-Operated Electric Tools up to Maximum Wattage of 3500 W.
II-129	Electrics Wires, Cables, Extensions Cord, Cord Set, Wire Connection and Earthling Rod/Thunder Arrestors.
II-130	Luminaries Fixture and Lamp holders.
II-131	Fax Machine, Telephones, Mobile Phones, Intercoms and Similar Communication Product.
II-132	Domestic & Industrial Mains Plugs, Socket Outlets, Adapters and Electrical Boxes (Pattresses).
II-133	Eclectic Lamp and Bulbs Inc Incandescent, Fluorescent, Discharge, Led & Miscellaneous.
II-134	Starters and Ballasts for lamps.
II-135	Switches, Circuit Breakers and Fuses and the like.

II-136	Power supply and Ups.
II-137	Non –Automotive Batteries Incl. UPS Batteries etc.
II-138	Motors up to Maximum Wattage of 12 Kw (Standalone or Forming Part of another Appliance.
II-139	Power Transformers and Distribution Transformers.
II-140	Water Purifiers.
II-141	Solar Powered Appliances.
II-149	Watt Hour Meter.
II-152	Fuel Dispensing Appliances.
II-153	Electric Doorbells of All Types Incl. Those which are Dc Operated.
II-154	Beverage and Drinking Water Cooler and Fountains.
II-155	TV sets and TV Equipment's incl. Satellites Receivers, Digital Receiver, TV Antennas and Boosters.
II-199	Product Operating on Direct Current (DC) Supply only I.E. Battery Operated.
GROUP III – AUTOMOTIVE	
Pr. No	Item
III-01	Automotive glass.
III-02	Vehicle spare parts (New) incl. Completely Knocked Down (CKD) Kits for Motorized and semi knocked Down (SKD) Non-Motorized Vehicles, Spark Plugs, Oil filter, Oil Pumps and Fuel Filters, For Scooter, Motorcycles, mopeds and Similar Vehicles.
III-03	Vehicles Tyres and Inner Tubes incl. Passenger Automobile, Trucks, Buses, MPV, Electric Vehicles, Forklifts, Scooter, Motorcycles, Moped, Bicycles, Industrial and Agriculture Machinery and the like.
III-04	Motor Vehicle Batteries Incl. Batteries for Electrical Forklifts.
III-05	Spare parts for Generators.
III-06	Bicycle and other Cycles not Motorized Incl. Spare parts.
GROUP IV – CHEMICAL PRODUCT	
Pr. No	Item
VI-01	Motor Lubricating Oils and Petroleum Based Products for Use in Vehicles, Mechanical and Electrician Machines.

VI-02	Paints, Varnishes Thinners, Prattles and Related Products.
VI-03	Perfumes and Cosmetics.
VI-04	Patricides, Insecticides, Herbicides and Fungicides.
VI-05	Household Chemical Products and the like.
VI-08	Toothbrushes, Disposable Shaves, Razor Blades, Cotton Buds and Related Products.
VI-09	Safety Matches.
VI-10	Chemical products for Car (Car Wax, Car Polish, Tyre Polish...).
VI-11	Non-perfumed Candles plus Perfumed Candles in General.
VI-12	Ware Treatment Chemical.
VI-13	Fertilizers.
VI-14	Flexible PVC Flooring, Wall or Ceiling.
VI-15	Tableware and Dinnerware of all Material incl. Ceramic, China, Porcelain or Glassware Cutlery and Other Household. Articles of Incl. Wood, Iron, Aluminum or Steel.
VI-17	School Chalk.
VI-18	Bitumen Road Emulsion.
VI-21	Liquid and Gaseous Fuels Incl. Gasoline, Diesel, Kerosene.
VI-22	Adhesives Incl. Adhesive Tapes, Glues.
VI-23	Feeding Bottles.
VI-24	Flask, Vacuum ware.
VI-25	Bituminous product Incl. Asphalt.
VI-26	Perfume products for Households and commercial Establishments- Aerosol, Spray and Liquid Air Fresheners, Room Sprays, Toilet, Deodorants, Incense.
VI-27	Baby Diapers, Sanitary Pads and Similar Products.
VI-28	Cigarettes, Cigars and Tobacco products.
VI-29	Facial Tissue paper Including, Toilet Paper, All Tissue papers.
GROUP V – MECHANICAL MATERIALS AND GAS APPLIANCES	
Pr. No	Item
V-01	Plastic and metal Electrical Conducts and Fittings.

V-02	LPG Cylinders for Indoor and Outdoor Applications.
V-03	Gas Appliances Incl. Camping Gas Appliance Incl. Heaters, Cookers, Barbecues and Lamps.
V-04	Non-Galvanized Steel Bars, Rods, Beams, Angles, Sheet, Pipes, Billets, Wire Ropes and galvanized Steel and Stainless-Steel Bars, Rods, Beams, Angles, Sheet, Pipes Incl. Iron Wire Gauze and Fence Security Barbs Steel Wires.
V-05	Water Taps and Valves.
V-06	Keys and Locks
V-07	Ceramics products (Inc. Marble, Mosaic, Porcelain, Natural Stone, Glass, Etc.), Tiles, Sanitary Ware Appliances, Stainless Steel Hand Wash Basin, Pipes and Fittings.
V-08	Suspending ceiling and Grids.
V-09	Roofing Sheeting, Roofing Tiles.
V-10	Window Louvre Frames.
V-11	Gas Cylinders.
V-12	Kerosene Stoves and Hurricane Lanterns.
V-13	Worked Monumental or Building Stone, Products of Natural Stone incl. Slate, Asbestos, and the like.
V-14	Product of Cooper, Nickel, Molybdenum, Tungsten, Zinc, Tin and Lead.
V-15	LPG Pressure Regulator.
V-16	Pumps, Tool, and Similar Working on internal Combustion Engines.
V-17	Air Compressors and Tools Running on Air Compressors.
V-18	Mechanical Backpack Sprayers used for projecting, Dispersing or Spraying liquid or powder.
V-19	Aluminum and Aluminum Alloy Products Incl. Aluminum Profiles.
V-20	Hands Tools and Similar products Inc. Screwdriver, Tester, Hydraulic Jack Bottle and the like.
V-21	Pressure Cooker.
V-22	Cement Asbestos, Limestone and Gypsum.
V-23	Curtain Railing and Accessories.
V-24	Glass products Used for Architecture Purposes.

V-25	Measuring Devices Incl. Scale s, Tapes, Venire Calipers, Weighing Scales and he like.
V-26	Wire, Rods, Tubes, Electrodes and the like Used for Soldering, Brazing, Welding Applications and the like.
GROUP VI – PAPER AND STATIONERY	
Pr. No	Item
V1-01	Paper and Paper Products, Including Exercises Books
V1-02	Writing Materials Incl. Pens, Pencils, Maker, Correction Fluids, Crayon Felt Pen and Related Products
V1-03	Semi-Finished Processed Paper Products (jumbo Reels, Wood free Paper, Kraft Paper, Photographic Paper, Uncoated Paper, paper Board Cellulose).
V1-04	Slates and Boards with Writing or Drawing Surfaces
V1-05	Colour and Paints in Sets for use by Students, Painters, Artistes in Form of Tablets, Tubes, Small Jars or Bottles.
V1-06	Other Stationery Items Incl. Mathematical Sets.
GROUP VII – FURNITURE (WOOD & METAL ARTICLES)	
Pr. No	Item
VII-01	Domestic, School and Office Furniture (Wood, Iron, Steel, Aluminum and Articles Thereof.
VII-02	Furniture of Materials Like Cane, Bamboo or Similar Materials Incl. Basket ware.
VII-03	Sheets/ Strips/ panels for Veneering, particle. Fiber Boards, Laminated/ Dandified Wood and Similar.
GROUP VIII – TEXTILE, LEATHER, PLASTIC AND RUBBER	
Pr. No	Item
VIII-01	Articles of Apparel and Clothing Accessories, Knitted or Crocheted.
VIII-02	Tarpaulins, Sun Blinds, Tents, Sails for Boats, Camping Goods including Umbrellas, Curtains, Upholstery Material, Interior Blinds, Draping Linen Expand to Include Such Other Products.
VIII-03	Carpets, Rugs and Other Textile Floor Mats.
VIII-04	Bed Linen and Related Material including Air-Pillow, Towels, Blankets, Aprons and Tablecloth.
VIII-08	Textile, Rubber, Leather, and Plastic Products including Footwear and Related Products.
VIII-10	Ropes including Strings, Straps, Bands and Similar.

VIII-11	Yarns and Threads including. Sewing Threads of Cotton and Man-Made Filaments, Staple Fibres.
VIII-12	Mosquito Nets.
VII-15	Woven Fabrics of Silk, Silk Waste, Wool, Animal Hair, Cotton, Jute, Pile, etc.
VIII-16	Woven Fabrics of Synthetic/Artificial Staple Fibres and Filament Yarn.
VIII-19	Pile Knitted or Crocheted Fabrics, Warp Knit Fabrics and Others
VIII-20	Felt/ Textile Fabrics Impregnated, Coated, Covered or Laminated for Textile Wall Covering, Hose Piping etc.
VIII-21	Head Gear.

GROUP IX – SAFETY (PERSONAL PROTECTIVE) EQUIPMENT

Pr. No	Item
IX-01	Fire Fighting Equipment Incl. Fire Extinguishers, Helmets, Blankets, Trousers, Aprons, Gloves, Hydrants, Valves, Pumps, Flanges, Nozzles and the like.
IX-02	Electronics Security Equipment/Alarm, Fire Alarm, Bells, Heat Detectors, Smoke/Gas Detectors, Other Electrical Safety Equipment and Similar Products.
IX-03	Helmets.

GROUP X – FOOD AND FOOD PRODUCTS

Pr. No	Item
X-01	Cereals, Pulses and Derived Production. Grains, Corn, Flours, Baked product.
X-02	Fruit Incl. Canned, Dried, Preserved and Frozen.
X-03	Vegetable Incl. Canned, Dried, Preserved and Frozen.
X-04	Milk and Milk Products Incl. Dried Milk, Condensed Milk and Evaporated Milk, Butters, Cheese, Ice Cream Curds Etc.
X-05	Meat, Meat products and Animals product Incl. Poultry, Eggs, parts of Fish and other marine Products.
X-06	Tea, Coffee e and Related Products.
X-07	Beverages Incl. Beer, Wine, Spirits, Juices, Nectars, Mineral Water, Lemonades, Root Beer, Cola Drinks.
X-08	Animal Feed products.
X-09	Sugar, Sugar Products, Molasses, Sweets, Sugar, Confectionary, Honey.

X-10	Chocolate, Cocoa paste, Cocoa Drinks and other Food Preparations Containing Cocoa.
X-11	Edible Oils and Fats, Oilseeds.
X-12	Baking Powder, Yeast, Vinegar and Vinegar Substitutes.
X-13	Nutrition food, Protein Enhancement Foods/Supplements Incl. Provitamins, vitamins and Its Derivatives.
X-14	Pre-packages and Prepared Foods.
X-15	Baby Food.
X-16	Food Flavours, Food Enzymes, Glucose, Food Concentrates.
X-17	Sauces and Preparations, Mixed Condiments and Mixed Seasonings Incl. Soups, Sauces, Ketchup, Tomato Paste.
GROUP XI – USED PRODUCTS	
Pr. No	Item
XI-01	Used Textiles.
XI-02	Used Electrical and Electronic products.
XI-03	Used footwear.
XI-04	Used Automotive spare parts.
XI-05	Used Furniture.

Notes:

1. The product list shall be amended from time to time by ZBS.
2. Zanzibar standards take precedence where applicable. Conformance to international/regional standards like IEC, ISO, EN etc. is acceptable provided the Zanzibar requirements are met.
3. Products included in the Import Prohibited list and exempted list are non-regulated.

This product list may be varied from time to time by mutual consent of both parties' subject to confirmation of such variation by the parties in writing.

3. FEES STRUCTURE

Routes	Ad valorem fee as a percentage of declared FOB Value	Minimum fee in United State Dollar (\$)	Maximum fee in United State Dollar (\$)
A	0.53%	250	3000
B	0.45%	250	3000
C	0.25%	250	3000

Coverage and Conditions

The above fees cover the documentary verification, physical inspections of goods, issuance of CoC/NCR. The above fees are net fees and **do not include** the following:

- Laboratory Testing: to be quoted on a case by case basis.
- Product Registration.
- Manufacturer Licensing.
- Sampling of bulk shipment.
- Re-inspection.
- Witnessing of Loading and sealing of containers.

The SGS fee shall be calculated on the basis of the value of the invoice presented by the exporter or the importer. SGS will be entitled to its fees regardless of whether after its assessment of the goods the exporter or importer does not provide the information or documents necessary for the final issuance of the CoC, or for any reason does not proceed with the shipment of the goods.

4. LISTING OF GOODS EXEMPTED FROM PVoC

- Non-Regulated Products.
- Petroleum Products.
- Products from ZBS certified suppliers.
- Products from EAC partner states that have been certified by National Bureau of Standards.
- Used motor vehicles

Note: Successful applications for PVoC exemption will be granted with exemption letters. Exemption letters will be used to obtain clearance permit for an imported consignment.

It is recommended for Imports to Zanzibar that Importers and Exporters consult the ZBS website for any updates to regulated, non-regulated and exempted goods, as this may be subject to change.



5. SGS CONTACT LIST

available at [SGS website](#)

For importers and other countries, please contact our office in Zanzibar:

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