



Public Notification

Notification of MSPO Assessment of **Woodman Group of Companies**

Date: 8th March 2019

Dear Stakeholders,

This notice serves as a notification to all interested stakeholders that **Woodman Group of Companies** has applied to SGS (Malaysia) Sdn. Bhd. to conduct MSPO certification audit within 30 days from the date of this notice issued. The audit will start on the **11th April 2019 until 13th April 2019**.

SGS is the world's leading inspection, verification, testing and certification company. SGS is recognized as the global benchmark for quality and integrity. With more than 97,000 employees, SGS operates a network of over 2,600 offices and laboratories around the world. SGS Malaysia is accredited by Department of Standards Malaysia (STANDARDS MALAYSIA) as an accredited MSPO Certification Body to carry out MSPO certification audits in Malaysia.

The Malaysian Sustainable Palm Oil (MSPO) Certification Scheme is the national scheme in Malaysia for oil palm plantations, independent and organised smallholdings, and palm oil processing facilities to be certified against the requirements of the MSPO Standards. To obtain a copy of MSPO Standards Publication, please contact Departments of Standards Malaysia at <http://www.standardsmalaysia.gov.my>.

The MSPO standard that SGS will be assessing against for **Woodman Group of Companies** are:

- i. **MS2530-3:2013 Part 3:** General principles for oil palm plantations and organized smallholders
- ii. **MS2530-4:2013 Part 4:** General principles for palm oil mills

For detail oil palm management certification process, stake holders can log into the MPOCC website at <https://www.mpocc.org.my/mspo-certification-scheme>

As part of the certification requirement for stakeholder consultation process, SGS is pleased to invite you to attend and provide comments in the stakeholder consultation meeting.

The date and time for stakeholder consultation and meeting are as follows:

Date : 11th April 2019

Time : 11:30 am to 1:00 pm

Location : **Woodman Group of Companies**, Lot 306, Jalan Krokop, 98000 Miri, Sarawak

Kindly contact the person in-charge below for the confirmation of your attendance and/or arrangement of stakeholder consultation meeting at the location mentioned above.

Woodman Group of Companies

Ms Yvonne Then
Admin Assistant (Malaysia)

Woodman Group of Companies

Lot 306, Jalan Krokop, 98000, Miri, Sarawak.

Phone no: +6085 419 321 ext. 147

Fax no: +6085 422 850

E-mail: yw.then@woodman.com.my

Note *: If you are unable to attend the meeting you are most welcome to meet our audit team and convey your comments during any of the audit days.

Estate				
Name of Estate	Location	Geo-Coordinates (GPS)		Plantation Area (ha)
		Latitude	Longitude	
Semanok	KM 41, Jalan Sibuh-Bintulu, Kuala Tatau Area, Bintulu Division, Sarawak	3°0'49"N	112°53'15"E	4447.97
Tamar	Lot 5, Balingian Land District, 96400 Mukah, Sarawak	2°58'17"N	112°45'41"E	5596.48
Tatau	LPF/0009, Bintulu Division	3°2'34"N	112°48'13"E	3459.99
Usaha	Lot 3, 4 & 7, Block 15, Kemena Land District, 97000 Bintulu, Sarawak	3°21'2"N	113°11'25"E	4177.02

Palm Oil Mill (POM) For This Assessment				
Name of mill	Location	GPS Reference		Mill Capacity (MT/hr)
		Latitude	Longitude	
Semanok Palm Oil Mill	Lot 21, Block 11, Buan Land District, 97000 Bintulu, Sarawak	25°55'60"N	113°34'1"E	80 MT/H
Usaha Palm Oil Mill	Lot 1, Block 15, Kemena Land District, 97000 Bintulu	3°20'30"N	113°11'19"E	75 MT/H

The assessor team for the certification assessment will consist of:

Mr Dickens Mambu	Lead Auditor for Best Agricultural Practice, Integrated Pest Management, worker welfare, Social aspect and Supply Chain
	Lead Auditor for Quality Management System, Environment Management System, safety and health, and fluent in local languages.
	Lead Auditor for social aspect, workers welfare and fluent in local languages
Mr Abdul Khalik Arbi	Auditor for Best Agricultural Practice, Integrated Pest Management, worker welfare, Social aspect and Supply Chain
	Auditor for Quality Management System, Environment Management System, safety and health, and fluent in local languages.
	Auditor for social aspect, workers welfare and fluent in local languages
Mr Jeffrey Denis Ridu	Auditor for Best Agricultural Practice, Integrated Pest Management, worker welfare, Social aspect and Supply Chain
	Auditor for Quality Management System, Environment Management System, safety and health, and fluent in local languages.
	Auditor for social aspect, workers welfare and fluent in local languages

The purpose of this public notification is because SGS being the certification body in charged would like to seek the views and opinions of the stakeholder groups with regards to the oil palm management issues relating to the management unit so as to determine the level of compliance of the management unit with the requirements of MSPO standards. Interested stakeholders can provide comments (if any) on any of the following matters related to the site management unit on the following issues:

- a) Environmental protection within the estate or mill including use of pesticide and effluent management.
- b) Biodiversity within the estate and mill
- c) Opportunities for employment
- d) Contribution for local development
- e) Provision of housing, sanitation, facility and education support
- f) Other issues related with the assessment

SGS maintains confidentiality at all levels of its organization concerning information obtained in the course of its business and in particular this MSPO certification process. No information will be disclosed to any third party unless in response to legal process or required by the MPOCC of the MSPO accreditation body, after providing the Client and/or Stakeholders with a copy of such process or requirement. Otherwise, no information received shall be disclosed without prior consent of the stakeholder group concerned.

Therefore, all stakeholders can come to SGS with full confidence to provide their views and comments as SGS is bonded by the confidentiality principles and rules as embedded in the MSPO Accreditation policies and scheme owner's procedure.

We invite all stakeholders to take part in this consultation process as you can make a positive contribution to the certification decision. We invite you to raise any issues, both positive and negative, by sending a written response by mail, fax or e-mail to SGS (Malaysia) Sdn. Bhd.

Please include the following details in case we may need to contact for your clarification on any issues raised.

Name : _____
Address : _____

Telephone : _____
E-mail : _____

If you wish your comments and views to be treated in full confidential manner or remain anonymous, you can mark your reply 'IN CONFIDENCE' and send the letter or mail to:

SGS (Malaysia) Sdn. Bhd.	
Mr. Kenny Looi	
Certification & Business Enhancement (CBE); Country Business Manager (CBE)	
Unit 10-1, 10 th Floor, Bangunan Malaysian RE No. 17, Lorong Dungun, Damansara Heights, 50490 Kuala Lumpur, Malaysia	
Phone: +603 2095 9200 Fax: +603 2093 8202 E-mail: kenny.looi@sgs.com	

If for any valid reason that you do not agree with the outcome of the certification (e.g. disagree with the granting of the certificate to this management unit and etc.), the stakeholder has the right to dispute and complain to SGS. The stakeholder shall submit its complaint/disputes/grievances to SGS within 30 days, supported by relevant facts and data for considering during the Complaint/Disputes/Grievances Procedure.

All Complaints/Disputes/Grievances forwarded to SGS are put before an independent Appeal Panel under SGS Advisory Board/Governance of Impartiality Committee. The decision of the Appeal Panel shall be final and binding on both the stakeholders and SGS.

We thank you for the participation and feedback.

Yours Sincerely,

Dickens Mambu

Lead Auditor, SGS (Malaysia) Sdn Bhd