

SGS – Geochemistry

Sample Submittal Form



For Lab Use Work Order No: _____ Date Received: _____

SGS LAB LOCATION:

SUBMISSION DETAILS			
Submitted by:			
Company Name:			
Telephone:			
Email:			
Courier/Waybill:			
Country of sample origin:			
REPORTING INSTRUCTIONS			
Report to:			
Company Name:			
Telephone:			
Address:			
City:	Province/State:		
Country:	Postal/Zip Code:		
Email 1:	PDF	XLS	CSV
Email 2:	PDF	XLS	CSV
Email 3:	PDF	XLS	CSV
Email 4:	PDF	XLS	CSV
Final report and invoice will be sent by PDF email. For SGS Terms and Conditions see https://www.sgs.com/en/terms-and-conditions			

ATTENTION TO:

INVOICING DETAILS	
PO No.:	SGS Quote:
Invoice to:	Same as Report
Company Name:	
Telephone:	
Address:	
City:	Province/State:
Country:	Postal/Zip Code:
Email 1:	
Email 2:	
SAMPLE FATE	
Unless otherwise indicated, storage will be charged.	
Rejects	Pulps
Return after 30 days	Return after 90 days
Dispose after 30 days	Dispose after 90 days
Paid storage after 30 days	Paid storage after 90 days
Return Attention to:	
Return Address:	
Carrier:	
Acct No.:	

SAMPLE IDENTIFICATION AND ANALYSIS INSTRUCTIONS

Rush Turn Around Time (TAT) requests must be approved by the laboratory. A surcharge will apply.

Project Name:	Standard TAT	Rush TAT	
Sample Type:	Core	Rocks	
	Concentrates	Metal	
Analysis Type:	Exploration grade	Ore grade	
	Control grade	Party grade	
	Umpire grade		
Special Instructions:			
IMPORTANT: If samples are known to contain hazardous material please label accordingly			
	Asbestos	NORM	
SAMPLE IDs	SAMPLE PREPARATION AND ASSAYS REQUESTED		Key Elements of Interest
From: To: No.	Preparation	Analysis (SGS Analytical Codes or Elements)	
Total number of samples submitted:	See attached Excel file for sample IDs	See attached Excel file for analysis required	
Client Authorization (signature):	Date:		