

**TRADE FACILITATION SERVICES  
GUIDELINES FOR THE TRADE**



**GABON**  
**Pre-shipment Verification of Conformity to Gabon**



*This data sheet has been prepared specifically in respect of exports to Gabon*

Date issued: **02/06/2021**

Last modification: **02/07/2021**

**1. PRODUCTS CONFORMITY ASSESSMENT**

PROGRAM NAME	The Gabonese Program of Conformity Assessment (PROGEC)
PROGRAM MANDATED BY	Agence Gabonaise de Normalisation (AGANOR)
IMPLEMENTATION DATE	<b>16th August 2020*</b>
PROGRAM OBJECTIVES	<ul style="list-style-type: none"> <li>• Verification of conformity to Gabonese or other approved standards and technical regulations</li> <li>• To ensure the quality of products as well as the health, safety, and environmental protection of Gabonese consumers</li> <li>• Protect the public against substandard products that can endanger public health, safety, and the environment</li> <li>• Protect local manufacturers against unfair competition from imported products which do not comply to local standards</li> </ul>
VERIFICATION PROCESS	<ol style="list-style-type: none"> <li>1. <b>Request:</b> Importers or exporters submits request for CoC together with initial set of supporting document using Trade Facilitation Services Exporter Portal: <a href="https://exporter-portal.sgs.com/">https://exporter-portal.sgs.com/</a></li> <li>2. <b>Verification:</b> The SGS Executing Office in the country of supply liaises with the exporter to request the mandatory documents and complementary information about the products, i.e. detailed products description, place where the goods are available for verification as well as a copy of invoice related to shipment. The SGS Executing Office will then coordinate with supplier/exporter for carrying out applicable interventions (inspection, sampling/testing)</li> <li>3. <b>Evaluation:</b> Reports from verification activities (inspection Report, Test Report together with the mandatory supporting documents) submitted to SGS Certification Centre for review against the regulatory requirements in force.</li> <li>4. <b>Attestation:</b> The successful review of the various reports and other supporting documents lead to issuance of Certificate of Conformity to evidence the compliance of the shipment. If discrepancies are identified, feedback is given to the exporter as well as guidance for implementing the necessary corrections to achieve compliance</li> </ol>

<p>ROUTES</p>	<p>There are three (3) Routes to obtaining CoC</p> <ul style="list-style-type: none"> <li>• <b>ROUTE A:</b> for unregistered traders, suppliers, of manufacturers of sensitive goods</li> <li>• <b>ROUTE B (Registration):</b> for registered suppliers of manufactured goods and for frequent exporter with homogeneous products</li> <li>• <b>ROUTE C (Licensing):</b> for certified products form manufacturers and their authorized representatives</li> </ul>
<p>APPROVED LABORATORY</p>	<ul style="list-style-type: none"> <li>• ISO 17025 accredited laboratory for the specific product.</li> <li>• ISO 17025 accredited laboratory of any of the approved PROGEC Service providers.</li> </ul>
<p>DOCUMENTATION</p>	<p>The exporter must complete and submit the Application for Certification form to SGS together with the following documents:</p> <ol style="list-style-type: none"> <li>Request for Certification (RFC) together with the attached Declaration of Conformity duly filled-up and signed;</li> <li>Copy of the invoice issued to the Exporter by the SGS Affiliate;</li> <li>Proforma Invoice or Final Invoice;</li> <li>Packing List;</li> <li>Test reports issued by an accredited laboratory if available;</li> <li>Product Manual (if applicable);</li> <li>Copy of distribution agreements, if available;</li> <li>Any document available to best describe the product in order to facilitate the identification of the applicable standard, demonstrate product conformity and to draw the exporting profile (data sheet, safety data sheet, product specification, QMS Certification, laboratory accreditation, conformity mark, etc).</li> </ol> <p><b>NB:</b> In the absence of national and international standards we can use "Manufacturers Specifications" if deemed proven that there are no international standards for a specific product.</p>
<p>CERTIFICATE</p>	<p>A <b>Certificate of Conformity</b> (CoC) should be issued to evidence the compliance of the shipments.</p> <ul style="list-style-type: none"> <li>• The CoC is required for <b>every shipment</b></li> <li>• It provides AGANOR and Customs with a proof that the goods being imported are in compliance with relevant standards and technical regulations</li> <li>• It is a mandatory document for goods clearance at the border</li> </ul>
<p>OTHERS</p>	<p>Other documents: when applicable and/or relevant, the following documents may also be requested:</p> <ul style="list-style-type: none"> <li>• Quality management system certificates (e.g.ISO 9001)</li> <li>• Factory records on tests performed by the manufacturer</li> <li>• Product's technical datasheets</li> </ul>
<p>SGS COVERAGE</p>	<p>SGS is mandated to provide PVoC globally – in All countries of Supply/Export</p>

2. SPECIAL REQUIREMENTS													
ARE USED PRODUCTS SUBJECT TO THE PROGRAM?	Yes												
REGULATED PRODUCTS	<p>The following products are subject to the Program: Machines and appliances, electrical, electronic equipment and their parts (Chapters 84, 85 and 94) Civil engineering, products from chemical industry and construction (Chapters 28, 29, 31, 32, 35, 38, 39, 40, 44, 45, 46, 68, 69, 70 to 83)</p> <p>Health, medical and surgical instruments and devices, personal care, cosmetics, and toys (Chapters 33, 34, 90 and 95)</p>												
REQUIREMENTS TO ELECTRIC PLUGS	<table border="1"> <thead> <tr> <th>Description</th> <th>Single phase</th> <th>AC drive</th> </tr> </thead> <tbody> <tr> <td>Voltage</td> <td>220V / 230V</td> <td>380V / 410V</td> </tr> <tr> <td>Frequency</td> <td>50 Hz</td> <td>50 Hz</td> </tr> <tr> <td>Types of Plugs and sockets</td> <td>C, E and F</td> <td>Number of son (without earthing): 4</td> </tr> </tbody> </table>	Description	Single phase	AC drive	Voltage	220V / 230V	380V / 410V	Frequency	50 Hz	50 Hz	Types of Plugs and sockets	C, E and F	Number of son (without earthing): 4
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LABELLING & SHELF LIFE REQUIREMENTS	<ul style="list-style-type: none"> <li>Only one local standard exists regarding labelling of products and only applies to pre-packaged food (standard NGA 13500:2015).</li> <li>For the rest of products labelling language should be in French or at least in English.</li> <li>All regulated goods with limited shelf life shall have more than fifty per cent (50%) shelf life from expected landing or shipping to/from Gabon.</li> </ul>												
FLOOR VALUE	EUR 3'000												

3. FEES							
<b>Route A</b> <ul style="list-style-type: none"> <li>Ad Valorem fee of <b>0.53%</b> of the FOB Value of the goods imported</li> <li>Minimum fee per shipment <b>EUR 300</b> (three-hundred Euros)</li> <li>Maximum fee per shipment <b>EUR 7'000</b> (seven thousand Euros)</li> </ul>							
<b>Route B</b> <ul style="list-style-type: none"> <li>Ad Valorem fee of <b>0.45%</b> of the FOB Value of the goods imported</li> <li>Minimum fee per shipment <b>EUR 300</b> (three-hundred Euros)</li> <li>Maximum fee per shipment <b>EUR 7'000</b> (seven thousand Euros)</li> </ul>							
<b>Route C</b> <ul style="list-style-type: none"> <li>Ad Valorem fee of <b>0.27%</b> of the FOB Value of the goods imported</li> <li>Minimum fee per shipment <b>EUR 220</b> (two hundred and twenty Euros)</li> <li>Maximum fee per shipment <b>EUR 7'000</b> (seven thousand Euros)</li> </ul>							
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### Coverage and conditions

The above fees are exclusive of VAT and sales tax (the fees are net of tax).

All the above fees cover the documentary verification and the digital inspection of goods.

The quoted fees **do not include** the following activities which are to be quoted on case by case basis

- Testing to be quoted on a case by case basis
- Containers sealing
- Manufacturer Licensing
- Additional fees where goods or facilities are not ready or available at the time the supplier has advised and therefore an additional inspection visit is required
- Product registration

### 4. REGULATED PRODUCTS

The following products are subject to the Program:

- Machines and appliances, electrical, electronic equipment and their parts (Chapters 84, 85 and 94)
- Civil engineering, products from chemical industry and construction (Chapters 28, 29, 31, 32, 35, 38, 39, 40, 44, 45, 46, 68, 69, 70 to 83)
- Health, medical and surgical instruments and devices, personal care, cosmetics, and toys (Chapters 33, 34, 90 and 95)

### 5. SGS CONTACT LIST: available at [SGS website](#)

#### SGS Inspection Services Gabon S.A.

Boulevard Quaben – Trois Quartiers  
Immeuble Sorient (entre TLS Contact et Boulangerie Paul)  
B.P. 13161  
Libreville - Gabon

Phone: + 241 011 77 09 63  
Mobile: + 241 074 88 76 69

Email: [gis.gabon@sgs.com](mailto:gis.gabon@sgs.com)

*The information contained herein is for the purpose of facilitating Consignment Based Conformity Assessment (CBCA) inspection and does not relieve exporters or importers from their obligation in respect of compliance with the import regulations of the country of importation. Although every effort has been made to ensure the correctness of the information, as at the date of issuance of this data sheet, SGS does not accept any responsibility for errors or omissions and, furthermore, the information may subsequently be subject to change as may be announced by the Authorities in the country of importation. Consequently, exporters and importers are advised to check with SGS, prior to shipment of the goods, if there is any doubt concerning the issuance of a Certificate of Conformity or any other Certificate. For further information, or clarification, please contact the SGS Trade Facilitation Services Administrative Office in the country of inspection of the goods.*