### 1. PRODUCTS CONFORMITY ASSESSMENT

<table>
<thead>
<tr>
<th>PROGRAM NAME</th>
<th>The Gabonese Program of Conformity (PROGEC)</th>
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<tbody>
<tr>
<td>PROGRAM MANDATED BY</td>
<td>Agence Gabonaise de Normalisation (AGANOR)</td>
</tr>
<tr>
<td>IMPLEMENTATION DATE</td>
<td>16th August 2020*</td>
</tr>
</tbody>
</table>

**PROGRAM OBJECTIVE**

- To ensure the quality of products as well as the health, safety and environmental protection of Gabonese consumers.
- Protect the public against substandard products that can endanger public health, safety and the environment.
- Protect local manufacturers against unfair competition from imported products which do not comply to local Standards.

**SCOPE OF THE PROGRAM**

To assess that all regulated imported products do comply with approved International Standards and Gabon technical regulations.

**VERIFICATION PROCESS**

Exporter submits to SGS the following documents:

- Request for Certification
- PROFORMA Invoice
- Quality Management System Certification
- Conformity Documents (test reports, quality certificates, analysis reports, etc.)
- Final invoice.

To obtain evidence that all requirements are met in the applicable standards or technical requirements, goods must undergo one or a combination of the following verification process:

- Physical inspection
- Laboratory testing: Accepted laboratories are ISO/IEC 17025 Accredited laboratories
- Factory audit
- Documentary verification

After verification process is completed and results are satisfactory, exporter will have to submit the Final Invoice for the issuance of the CoC.
### ASSESSMENT METHODE

Three methods are proposed to the exporters to demonstrate the compliance of their products and obtain a Certificate of Conformity (CoC)

- **ROUTE A**: applicable to any goods and any trader
- **ROUTE B**: Recommended for frequent exporter with homogeneous products
- **ROUTE C**: For Certified products

### CERTIFICATE OF CONFORMITY (CoC)

A Certificate of Conformity (CoC) is the document issued to evidence the compliance of the shipment to the relevant approved standards.

- This document is required for Customs clearance. Goods arriving to Gabon without the corresponding CoC will be not allowed for clearance and will not be permitted to enter the country.
- It is the seller’s responsibility to ensure that shipments to Gabon are done only upon Inspection and Verification of Conformity Process has been carried out and certification decision by SGS has been confirmed.

### NON-CONFORMITY REPORT (NCR)

If the reports from the verification activities such as testing or inspection show discrepancies versus the standard requirements, exporters will be informed accordingly and given sufficient time to make the necessary corrections; if those are not or cannot be made a “Non-Conformity Report” (NCR) will be issued. This implies that those goods are not allowed to be shipped to Gabon.

### FEES

Fees are payable in advance by the exporter. Fees are net of any tax and are payable upon reception of the Request of Certification (RFC).

Fees are due regardless of whether after assessment of the goods of the exporter or importer does not provide the information or document necessary for the final issuance of the CoC, or for any other reasons does proceed to the shipment of the goods.

**NB**: Fees structure detailed in section 4.

### 2. LISTING OF REGULATED PRODUCTS

The following products are subject to the Program:

All products are subject to the program with the exception of the foodstuff segment (from chapter 1 to 24) and exemptions listed under point 3.
3. EXEMPTIONS

The following items are exempted from PROGEC program:

- Minimum value subject to the program € 1'000.-
- Non-Commercial value postal shipments and express courier
- Commercial samples
- Donation from foreign governments or international organizations to foundations, welfare and human organizations recognized of public interest
- Personal gifts
- Humanitarian goods from foreign Governments, organizations or individuals in case of disaster
- Gifts and supplies imported by consular and diplomatic missions, or United Nations sponsored organizations for their own use
- Goods purchased with donations and external funds

4. FEES STRUCTURE

<table>
<thead>
<tr>
<th>Route</th>
<th>Ad Valorem fee of</th>
<th>Minimum fee per shipment</th>
<th>Maximum fee per shipment</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>0.53% of the FOB Value</td>
<td>EUR 300 (three hundred Euros)</td>
<td>EUR 7.000 (seven thousand Euros)</td>
</tr>
<tr>
<td>B</td>
<td>0.45% of the FOB Value</td>
<td>EUR 300 (three hundred Euros)</td>
<td>EUR 7.000 (seven thousand Euros)</td>
</tr>
<tr>
<td>C</td>
<td>0.27% of the FOB Value</td>
<td>EUR 220 (two hundred and twenty Euros)</td>
<td>EUR 7.000 (seven thousand Euros)</td>
</tr>
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Coverage and Conditions

The above fees cover the documentary verification and the physical inspections of goods.

The above fees do not include the following activities:

- Testing: to be quoted on a case by case basis
- Containers sealing
- Product Registration
  - 375 EUR for first 15 Products/line items
  - 20 EUR for every additional product/line item above 15 first products/line item
- Manufacturer Licensing
- Additional fees where goods or facilities are not ready or available at the time the supplier has advised and therefore an additional inspection visit is required

The SGS fee shall be calculated on the basis of the value of the invoice presented by the exporter or the importer.

SGS will be entitled to its fees regardless of whether after its assessment of the goods the exporter or importer does not provide the information or documents necessary for the final issuance of the CoC, or for any reason does not proceed with the shipment of the goods.

*CoC remains mandatory for regulated goods*
5. CONTACT FOR INFORMATION

PLEASE CHECK SGS CONTACT LIST AVAILABLE IN OUR WEBSITE.

IMPORTERS MAY CONTACT OUR LIAISON OFFICE

For importers and other countries, please contact our office in Libreville:
SGS Inspection Services Gabon S.A.
Boulevard Triomphal,
Galerie Tsika,
Block D, 2ème Etage Gauche.
Libreville – Gabon
Tel : +241 01 77 09 63
Fax : +241 01 77 09 86
Email : gis.gabon@sgs.com

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