

# HOW REMOTE AUDITS WORK:

Details of your specific audit may vary, but the overall process will likely go as follows:



## YOUR COMPLIANCE PARTNER DURING THIS DIFFICULT TIME

During this global health crisis, SGS continues to be your compliance partner. As the leader in testing, certification and inspection, we can adapt quickly and efficiently to minimize service disruption for our clients. Our technology and experience have allowed us to continue our operations, while providing remote auditing options when necessary. Global manufacturing and general economic activity have slowed down but have not stopped. Numerous sites are still functional, on all continents. We have the proper tools and accreditation approvals in place to maintain your certifications.





## ABOUT REMOTE AUDITS

A remote audit is one that is conducted partially or completely off site using mobile or desktop applications. The audit will consist of everything that is typically included in an onsite audit. Personnel with responsibilities pertaining to the audit plan will need to be available for their relevant parts of the audit. Top management will also need to be available for relevant parts of the audit, including the opening and closing meetings.

## GETTING READY FOR YOUR REMOTE AUDIT

Prior to the start of your audit, there are a few things you will need to get ready to ensure your auditor has everything he/she might need.

Things to consider include:

-  **1. KEY PERSONNEL**
-  **2. DOCUMENTATION**
-  **3. SITE AVAILABILITY**
-  **4. INTERNET CONNECTION**



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