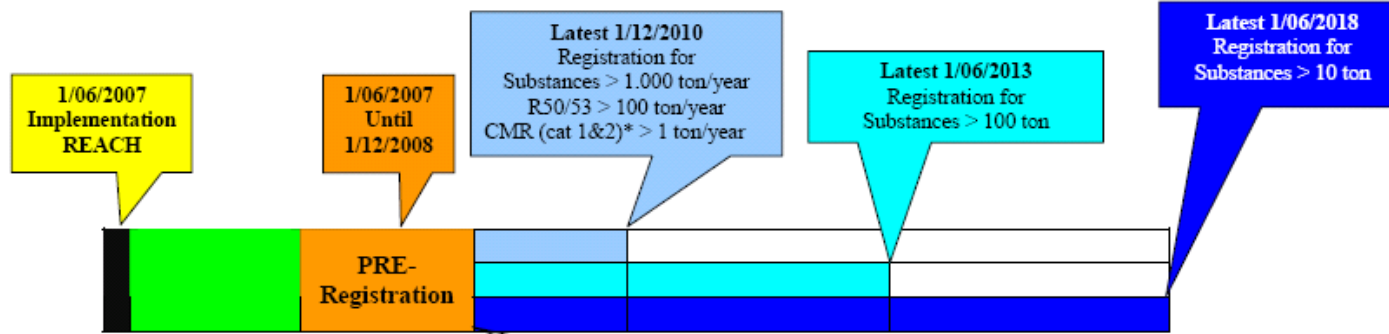


Action Plan



- Current Tasks Manufacturers / Importers**
- 1) Inventory of all substances/preparations in your company
 - 2) Determine your role in the supply chain (manufacturer, importer, downstream user)
 - 3) Determine tonnage class (tonnage/year) of the manufactured and/or imported substances
 - 4) Determine whether substances is affected by REACH or exempted from REACH
 - 5) Determine whether substances are 'special products' (e.g. intermediates, polymers, ...)
 - 6) Determine CAS-n° (and if possible EINECS- and ELINCS-n°)
 - 7) Inventory of all clients (for all substances)
- Current Tasks Downstream User**
- 1) Inventory of suppliers (substances & preparations)

- Further tasks Manufacturers / Importers (Current until last possible date for registration depending on tonnage class)**
- 1) Inventory of available information (physico-chemical information, toxicity & ecotoxicity data, classification & labelling, SDS, ...) → GAP Analysis
 - 2) Determine property rights of the data
 - 3) Determine legal entity of your company
 - 4) Determine whether clients are industrial users, professional users or consumers
 - 5) Collect missing data (literature or testing)
 - 6) Elaboration / Submission of Technical Dossier & Chemical Safety Report
- Downstream User**
- 1) Determine the use of substances/preparations
 - 2) Make sure uses are listed in Chemical Safety Report of your supplier OR elaborate Chemical Safety Report on your own

* CMR : Carcinogenic – Mutagenic – Toxic to reproduction substance